



# Medicine Hat Minor Hockey Annual General Meeting Meeting Minutes Tuesday, July 7, 2020



## 1. Call to Order

The Medicine Hat Minor Hockey Association (MHMHA) Annual General Meeting (AGM) was called to order at 8:04pm by Mr. Byron Hall, President of Medicine Hat Minor Hockey. Mr. Hall welcomed the members, stating he would be Chair for the meeting.

## 2. Roll Call

### Board of Directors Roll Call

Byron Hall, President  
Brad Irvine, Past-President  
Curtis Presber, Treasurer  
Kim Weiss, Director  
Kevin Kurtz, Director  
Kristian Danroth, Director  
Dan, Kitching, Director  
Jordan Kienzle, Director  
Blaire Velichko, Director

### Members Roll Call

Derek Harvey-Zenk	Simon Sander
Darin Stevens	Andy Motz
Nicole Broesky	Erin Greggains
Tammy Willis	Chad Baron
Kandi Kyle	

## 3. Proof of Notice of Meeting

Notice of the AGM ran in the June 24<sup>th</sup> and June 26<sup>th</sup> editions of the Medicine Hat News. It was also posted to the MHMHA website and social media on June 24<sup>th</sup> and July 7<sup>th</sup>. On June 23<sup>rd</sup> it was emailed to MHMHA members (with members email on record at the office, and the caveat that it is incumbent upon the members to ensure their information is current and accurate).

## 4. Adoption of the 2019 AGM Minutes

2019 minutes were circulated and were also posted. No errors were noted.

**Motion:** Kim Weiss

**Second:** Kevin Kurtz



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## 5. President's Report

Byron Hall presented his present's report:

- The 2019/2020 season will be a season not many will forget. It certainly came with its challenges. From a successful but trying evaluation month to an abrupt COVID end it is without question that the Minor Hockey Board of Directors and its staff were tested in many different ways. MHMHA has such a determined group and everyone should be proud of the work that was put into this past season, to broaden our foundation of governance and operations, so we can maintain quality options for our young athletes.
- As always our young athletes had rewarding seasons. Whether it came from the social atmosphere of being with friends. Developing and learning new skills. Being out in the community and interacting with our seniors, donating to the Food Bank, Ringing bells for the Salvation Army. Or putting together a championship season that may have been stopped dead in its tracks by a pandemic. Our athletes were given great opportunities to experience all the different beauties of this great game.
- However, with a growing membership that now exceeds 1000 members. The operations to execute what is needed to allow our athletes to have these quality experiences, was being spread too thin.

After a commonly hectic start to the season the MHMHA Board of Directors and MHMHA Staff were finding us in a fairly exhausted state. With our GM contemplating, at the time, not returning the following season, the Board had a goal to make September Evaluation Month better. A project was kick-started to explore our staff and how it operated and explore the relationship with our Elite Hockey Committee SEAC. As well, address our By-laws and Policy and Procedures. A committee was formed that consisted of: President (Byron Hall), Treasurer (Curtis Presber) and Director (Dan Kitching). Throughout the time frame of November to April the committee worked on these areas and reported to the board on a monthly basis. The committee also organized 3<sup>rd</sup> party consultation that met with MHMHA Board of Directors and SEAC Members. In the end what was accomplished was:

- i. Re-aligning the relationship with MHMHA and SEAC and beginning to add the AA program to SEAC. This is starting with the U15 (Bantam) AA team & the U16 (Midget 15) A team. U18 AA and U13 AA will be transitioned when logistics for these teams make sense. Periodic SEAC to MHMHA reporting will also be implemented.
- ii. Re-defining and eventually splitting the GM position to a Hockey Operations Manager position and an Administration Manager position and hiring personal.
- iii. A Bylaw review and eventual revision. (which will be pushed back to 2020/2021 because of the priority of return to play from the Covid-19 Pandemic)

One area that is continuing to be worked on is the improvement of Policy and Procedure postings and documentation.



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During the March Board Meeting MHMHA Board of Directors were given official notice by, then GM Kris Schultz that the 2019-2020 season would be his last year. Kris's last day was April 30, 2020.

Chad Baron was hired to take on the Hockey Operations Manager position. Gail Hall was hired to take on the Administration Manager position. Both started working in their new positions May 15, 2020. These jobs were posted to the membership first, approximately 1 month prior to public posting. Applications were viewed and qualifying applicants were contacted and interviewed.

Communication was another area which needed improving. This brought on discussion of integrating software programs such as Team Snap and Office365 and eventually new computers to give our Office a much needed upgrade. These programs will be in place for the 2020-2021 season.

On March 12, 2020, the whole world shut-down for a global pandemic, putting an unfortunate end to the 2019/2020 season. We continue to work in concert with our governing body and city facilities staff with our return to play, however this return will be reported for the 2020-2021 season.

Overall with all the challenges faced this past year we are confident and excited that the work and changes made this past season, as well with the incredible group we have with Directors, staff, and new management, we will continue to push our Association down the right path it has been on these last six years.

*Questions:* There were no questions from the members.

## 6. Treasurer's Report

Curtis Presber presented the financial report:

There are some Pros and Cons for this year. MHMHA has moved to a new accounting firm due to rising costs from the current accountants. We are now using JMH&Co.

Because we were unable to have our AGM in April due to COVID-19 we were able to present our financial statements from JMH&Co. These statements were made available in a draft form. All were advised that there will be a few adjustments made as follows:

*Page 3* – They have the Cash at \$340,000 – net \$300,000. There is a \$100,000 GIC set aside for working capital. We received the Interest-Free COVID-19 Loan for Small Businesses – Canada Emergency Business Account in the amount of \$40,000. We will return repay the loan by December 31, 2022 and keep the government will forgive \$10,000 for us to keep.

*Page 4* – The partners with the World U17 tournament have to split the donations between MHMHA and Swift Current. We received \$135,000. There was a committee of volunteers that decided on how the money should be spent by community volunteers and it was that we are to push back it back into minor hockey play. MHMHA has spent \$45,000 of the U17 at the end of the year. \$940,000 is the real income after taking out the \$135,000.

Expenses are up from last year. MHMHA Lost just over \$20,000 in 2019 due to spending a little more on player development. We also gave a clock donation to the City of Medicine Hat.



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## *Questions:*

- There was a question regarding outsourced donations. It was explained that we lost the major donation from the Hockey Hounds due to us receiving the Worlds U17. They have promised that they will be donating again this year. With the hiring of the Administration Manager, one of the duties is for sponsorship and donations so we will be working harder on this.
- Where will the \$10,000 from the loan go? This has to go into the day-to-day operations of MHMHA. I.e, equipment, bumper pads, jersey's, etc. We are in a position to be able to cover this year if we get into trouble.
- How did COVID-19 affect us? Due to it being late in the season the city did not charge us for unused ice time.

## **7. Report of Directors**

Directors' reports were made available on the MHMHA website prior to the meeting. There were no questions from members regarding the reports.

## *Other Questions:*

- It was noted that the website is not user friendly to find information. It was explained that there will be improvements to the website with the addition of the Administration Manager, TeamSnap and the purchase of Office 365.
- Where can we find Policy and Procedures? They are not on the website but we do have them and will be made available within this season.
- Can there be more information made available to team managers? I.e: a package on travel, injury, etc. – We are looking at building an area on the Office 365 One Drive Cloud and making it available to the team managers.
- Return to play? Chad Baron is working on a Return to Play plan for each phase of COVID. He is working with Hockey Alberta, Hockey Canada and the City of Medicine Hat. We will send out regular communication to members and ask that members be patient with the Board until everything is sorted out.

## **8. Election of Directors**

The following directors accepted their new term:

Kim Weiss (U13 Director)

Nick Douvis (U18 Director)

Kevin Kurtz was appointment to Timbit Director by Byron Hall at the May Monthly Meeting. He is still in good standing.

It was determined that the female director be split into two positions: Junior and Senior. Andy Motz accepted his nomination for the Female Junior Director and Derek Harvey-Zenk accepted his nomination for the Female Senior Director.



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Nola Besplug accepted her nomination for Goaltender Director.  
Given the number of directors did not exceed the numbers allowed under the bylaws, a directors vote was deemed not necessary and all were acclaimed to the Medicine Hat Minor Hockey Board of Directors.

**9. Adjournment**

MOTION: Dan Kitching moved that the Annual General Meeting be adjourned at 7:48pm.  
SECOND: Kevin Kurtz

DRAFT