



# Medicine Hat Minor Hockey Association (MHMHA) Annual General Meeting (AGM) Meeting Minutes

## DATE/TIME/LOCATION

Date: Wednesday – June 16, 2021

Time: 6:30pm

Location: Home Stay Inn & Suites – 954 7<sup>th</sup> Street SW., Medicine Hat, AB.

## AGENDA

### 1. Call to Order

The MHMHA AGM was called to order at 6:40pm by Byron Hall, President.

### 2. Roll Call

#### **Board of Directors:**

Byron Hall, President

Curtis Presber, Treasurer

Andy Motz, Director

Kelly Kurpjuweit, Director

Kevin Kurtz, Director

Jordan Kienzle, Director

Blair Velichko, Director

Kim Wiess, Vice President

Dan Kitching, Director

Derek Harvey-Zenk, Director

Kristian Danroth, Director

Nola Besplug, Director

Nick Douvis, Director

#### **Members:**

Chad Baron

Kandi Kyle

Erin Greggains

Nicole Broesky

Alicia Doud

Troy Sandau

Nikki Bateman

Dean Tumback

Jamie Greggains

Michelle Malbeuf

Chad Kletzel



### 3. Adoption of Agenda

Agenda was circulated and also posted. A recommendation was made to amend the Agenda by removing #6 – Special Resolution/Bylaws.

Motion: Kevin Kurtz

Second: Derek Harvey-Zenk

### 4. Adoption of 2019/2020 AGM Minutes

2019/2020 minutes were circulated and also posted. A Recommendation was made to amend the minutes by adding Nola Besplug as attendee.

Motion: Curtis Presber

Second: Kim Wiess

### 5. President's Report - *Byron Hall*

Notification of AGM ran in editions of the Medicine Hat News Paper, posted on the MHMHA website and social media, as well, email reminders were sent to members.

COVID-19:

- Return to play guidelines made the evaluations and team building process very difficult this season.
- A ton of volunteer and staff hours were put into getting this massive task accomplished.
- It is our hopes we never have to run an evaluation like this ever again.
- Throughout the season the constant changing of guidelines made it very difficult to navigate the direction of hockey
- The MHMHA staff and Directors put in an extraordinary effort to try and put something together for the hockey season
- The Board and Staff recognize that this season was not an appealing season to members but this was completely out of our hands. We provided as much as we could to put something on the ice to try and promote play and development.

Staff:

- There were a few new staff members this year.
- Chad Baron did the best he could possibly do in his first year as Hockey Operations Manager. We as an Association are excited to see what he can bring next year in the hopes that the hockey season will be back to a normal.
- Gail Hall was let go at the end of August as the office dynamic was not working regarding the Administration Manager position.
- Kailey Sprunger was hired as the new Admin Assistant and brought a very efficient work mentality to the office and an amazing attitude.



- Returning employees Sandi Martin and Chad Nelson provided a solid foundation with experience in a season of so many unknowns.
- MHMHA Board is very pleased of our staff and the way they handled their duties this year.

#### Business:

- Behind the scenes when our hockey season was not going full tilt as normal, it was a good opportunity to start addressing business items that seemed to always be on the back burner.
- Bylaws was one of these items. A lot of work went into Amending the Bylaws. A Committee was formed, which resulted in amended Bylaws vetted by ALGC and Hockey Alberta.
- Another one of these items was Employee contracts, job descriptions and performance review documents. A lot of work has also gone into these items.
- Working with Hockey Alberta to Properly aligning ourselves with SEAC was another item that obtained a lot of attention over the past season. A Committee was formed, which resulted in a new MOU agreement with SEAC.
- Building a strong working relationship with our outside Associations (Redcliff and Irvine) gained a lot of attention this past season as well. It is important we continue to build on these relationships.

#### Conclusion:

- This year was a very difficult year for everybody, Members, Directors and Staff.
- Every decision that was made this year proved to be very difficult and no decisions were made lightly and without a ton of discussion.
- We realize there is going to be some major repair to be fixed from this Pandemic season of hockey. I am fully confident that we have the right individuals in place to accomplish this task.
- It will take a bit of time, but our staff and everyone on the Board is fully committed to take that time and ensure we get back to where this Association was pre-Covid.

## 6. Financial Report

### Treasurer Report - *Curtis Presber*

- Reporting based on in-house financial statements as of April 30, 2021. Year-end currently at the accountants, which is anticipated to be completed by end of July 2021.
- Balance Sheet – Total Assets (cash) higher than normal due to a legacy fund investment of \$100,000 maturing. Funds to be reinvested. Payables cleaned up, Staff did a good job with refunds to our members re: COVID.
- Income Statement/Revenues – Revenues down mainly due to the refunds to members going against registration fees, as well as donations/sponsorships and tournament revenue were minimal due COVID restrictions.
- Income Statement/Expenses – Majority of our expense categories were under budget. Office expenses (equipment & maintenance and supplies/postage) up year-over-year due to COVID related expenditures to ensure office safety. Salaries were higher than one would expect with a



shortened season due to ice scheduling, and office staff having to put in additional time as COVID restrictions were constantly changing. Player Development spending remained high due to a number of these costs being front end loaded and more third party instructors were required for COVID era Skill & Evaluation sessions.

#### Covid Refund Process - *Nick Douvis*

- The following factors (revenue, ice expense, ref costs, AB insurance, admin costs) were taken into consideration when determining the refund costs for each division. A lot of time and effort went into determining a fair process that could be utilized across all divisions.
- After taking into consideration the total revenues less expenses for each division a final number was determined for each division. The process was approved from board and an additional \$60,000 was added from MHMHA reserves to bump up to the total amount refunded.
- With 900+ members, a standard amount for each division was paid back to each member.
- All Rep/Travel teams are user pay and therefore were not included in the refund process.
- Question: What feedback did we receive from the membership regarding the refunds? Answer: Overall, the feedback from our members was positive. Majority were just happy to get something back and others were not expecting anything. There were a few disgruntled members, majority being those members that chose not to continue after Christmas.

#### 7. Consideration of Directors Reports

As outlined on the website. No questions were asked.

#### 8. Q & A for All Reports

Question/Comment: A member raised a concern that at last year's AGM we as an association discussed giving team managers access to more information on our website or Office 365 cloud. At the time of the meeting there was still no information posted on the website to assist with team managers, more importantly first time managers. Answer: We never expected COVID to have the impact on our organization as it did, therefore, much bigger issues arose that needed dealt with. With the realignment to the executive being proposed, MHMHA will start putting a first time managers tool kit together for the coming year.

#### 9. Director Election

With only one nominee for each of the positions available there was no election.

#### Nominees Appointed:

- **President:** Byron Hall
- **Treasurer:** Alicia Doud (*Curtis Presber will stay on in a Liaison Role as Past Treasurer for 1 year*)
- **Secretary:** Dan Kitching
- **Director of Coach & Player Development:** Troy Sandau
- **Director of Game & Conduct:** Erin Greggains



- **Director of Travel/Rep Hockey:** Blaire Velichko

## **10. Adjournment**

Motion: Nick Douvis @ 7:40pm

Second: Kristian Danroth