

Medicine Hat Minor Hockey
 Meeting of the Board of Directors
 Wednesday, March 9, 2022
 Hockey Hounds Social Room

Name	Position	Attendance	Name	Position	Attendance
Executive Committee			Coordinators		
Blaire Velichko	President	Y	Kevin Kurtz	U7 & U9	Y
Kim Wiess	Vice President	Y	Kyle Jarvis	U11 CAHL	Y
Dan Kitching	Secretary	N	Mike Bahr	U11 City	N
Alicia Doud	Treasurer	Y	Kelly Kurpjuweit	U13 Rep	N
Directors			Spencer Schutte	U13 CAHL/City	Y
Derek Harvey-Zenk	RMFHL	Y	Brent McNabb	U15 City	Y
Andy Motz	Female City	N	Nick Douvis	U18 City	Y
Jordan Kienzle	CAHL/Travel Hockey	Y	Nola Besplug	Goaltenders	Y
Nick Douvis	City Hockey	Y	Kristian Danroth	Dryland	N
Kevin Kurtz	Intro to Hockey	Y	MHMHA Staff		
Nola Besplug	Health & Safety	Y	Josh Fauth	Hockey Ops GM	Y
Erin Greggains	Game & Conduct	Y	Brandt Becker	Coach/Player Dev.	N
			Janis Entem	Events	Y
			Kailey Sprunger	Ice Scheduler	Y
			Sandi Martin	Accounting	N

PARTICULARS:

1. Call to order

- Meeting called to order at 6:06PM by President Blaire Velichko.

2. Adoption of Agenda

- Motion made by Kim Weiss to adopt Agenda. Seconded by Kevin Kurtz – Motion Carried.

3. Adoption of Minutes

- Motion made by Nick Douvis to adopt Meeting Minutes from February 9, 2022. Seconded by Erin Greggains – Motion Carried.

REPORTS, INFORMATION & BUSINESS ITEMS:

4. GM Report (Josh Fauth)

- Survey Monkey ready to go, any final questions to be added please send them forward. General survey to go out to all members from GM
- Directors to stay after meeting to compile 7-8 questions specifically for teams within each division. All surveys need to go out as each division has finished the season.
- Team genius has developed an additional resource called Hockey Lab that works with Mental Health, anxiety, dryland, training and age specific development. They would be interested in showing our association how this could benefit our members.

5. Hockey Development Manager Report (Brant Becker)

- Report attached.

6. Sub Committee(s) Reports

- **General Office (Nola Besplug):**

- To direct all team fundraising through the office for documentation, timeline and approval.
 - SPC will develop a procedure of what that would look like for next season.
- Budgets including fundraising to be submitted to the office.
 - Board agreed that this could be a large undertaking of non-essential work to review budgets and that this is not needed at this point. However, SPC will add verbiage into policies and procedures that indicate the treasurer of the association can call on any team to audit their books at any time throughout the season and end of season.
- Sandi would like to host manager meetings at the beginning of the season in person. They would be done by division for city league teams.
- Request to streamline association emails to add all teams. This would be a great organizational tool for managers as all documents would be uploaded to google docs accessible with that particular email. Email address would be carried forward to the next season with passwords change.

- **Hockey Development (Kim Wiess):**

- This committee mapped out development in all divisions and is working through the process of identifying holes and for solutions to bridge the gaps.
- The association has upwards of 200 coaches with over 70% of members playing in city leagues. We need to ensure city players and coaches are being developed as per our mission statement.
- Focus will be on development of all players and teams from both divisions City and CAHL. Development will focus on skill, mental health, team play, coach development while continuing to fulfil our mission statement "To develop leaders in our community through the enjoyment of hockey"

- **Events – Tournament/Fundraising/Sponsorship (Janis Entem):**

- See attached

- **Special Projects (Spencer Schutte):**

- Policies and procedures are at somewhat of a stand still with no where to store documents. Upgrades to website need to be made or move to a different hosting site. Proposal was made by the Special Projects committee to move the website over to Ramp citing cost savings and more hands on control to be beneficial.
 - Motion was made by Alicia Doud for MHMHA to switch website over to Ramp website hosting; subject to confirmation that we are not locked into a contract with current provider. Motion was seconded by Derek Harvey-Zenk. All in favor.
 - Alicia Doud will look into the contract we currently have with Partek.
- Spencer requested approval from the board that the Special Projects committee be able to approve all documents created and posting on website rather than present to BOD members to approve each on. President Blaire Velichko agreed that this was the purpose of the committees to approve what needs be within their scope. All documents will be posted as Lead of committee sees fit and particulars can be modified, changed or edited if need be. No vote was required.

7. Financial Report (Alicia Doud)

- See attached
- Alicia proposed reinvesting capital project money of \$100,000 be put back into a GIC as was previously pulled out during COVID year. Kevin Kurtz requested some strategic thinking be done as to best time to lock funds in, as access to the funds will be unavailable until maturity, and if a project comes up during that time, we may not have the financial backing to proceed. Suggestions included moving half into a GIC, and half into a high interest savings account or moving all into High interest savings. Discussion tabled until April meeting where concrete plan of which way or when to deposit the money had been made by Alicia.
- Nola Besplug asked for update on U17 money and criteria for spending as we could put some of that money to use within development. Alicia to reach out to Curtis Presber for Criteria. Will have the information at the next meeting.

8. Director/Coordinator Reports

- Kyle Jarvis asked for feedback on how to respond to U11 parents asking what Tier the U11 teams will be next season. Jordan Kienzle (CAHL Director) said he cannot make a decision on tiers until they see the skill level of the players, but there will be a minimum of 2 U11 CAHL teams next year.
- Jordan Kienzle confirmed that SCAHL as pulled a few teams across the board, U13 AA is going down to one team, there will be 3 U13 CAHL teams next year opposed to 2 AA and 2 CAHL.
- Nick Douvis asked if board approval was necessary to purchase hoodies for the U18 graduating players. U18 city did not use all allocated funds from registration fees and the funds are available. Board approval was not necessary. Nick also requested that U18 graduating players be gifted a hoodie going forward.

9. Final Comments from Board Members

- Nick Douvis informed the board that there are 26 graduating U18 players leaving a teams' worth of players for U18 and the likeliness of U18 City running next season is very low.
- Brent McNabb raised a question about moving U15 City to CAHL as many of the U15 players would prefer travel hockey.
 - Jordan has been working with CAHL to include U15 in a small zone (Brooks – Taber) to include these teams in travel games throughout the season while still operating a city league. Potentially a U15 travel team could be built out of all U15 City kids.
 - Concerns were raised over kickback from parents and potential registration decline from U15 members who do not want to travel. Nola Besplug asked for those potential numbers to be compared against cost of ice slots unused (not given back) from teams not showing up, or teams who only practice with 4 players and no goalie for nearly the whole year, short notice or no notice cancelled practices etc.
 - Nick Douvis commented that players who play city hockey likely do so to be able to commit to other seasonal sports or jobs.
 - Brent McNabb will look into adding a question about traveling in the survey going out.
- Blaire closed the meeting out with requests for all committees to have a black and white picture of what the start of the next season will look like within their committee tasks.

10. Adjournment

- Motion made adjourn meeting at 8:09pm, by Nick Douvis Seconded by Derek Harvey-Zenk

Next Meeting scheduled for Wednesday April 13, 2022 – Location TBD

Events – Tournament/Fundraising/Sponsorship (Janis Entem)

Fundraising Recommendations

- Each team must prepare and submit to the MHMHA office for approval a team budget by October 31. This budget should include the proposed monthly fees, team fundraising activities, proposed number and cost of tournaments and any other expenses plus a surplus distribution plan. A copy of income and expense to be submitted halfway through season and again at end of season.
- Fundraising includes such activities as bottle drives, silent auctions, raffles, product sales, or team sponsorship.
- Teams cannot solicit any MHMHA sponsor for additional funds.
- No team can run a fundraiser that will conflict with any fundraiser being offered at that time by MHMHA.
- All teams capped to amount of fundraising dollars obtained. This amount would be dependent on what league the team is playing in.
- No team is allowed to refund a parent more than what was contributed through a cash call or for any fundraising amounts raised by parents over the course of the season.
- Funds raised can be used for the following:
 - Payment for ice
 - Payment for referees
 - Transportation of team
 - Team meals and accommodations
 - One tournament entry fee
- A license from AGLC must be purchased for all fundraising activities as set out by AGLC.
- No fundraising activities to take place after January 31.
- MHMHA will run two Rafflebox 50/50's. The first September to mid December and the second January to April.

MHMHA Tournaments Recommendations

MHMHA office will:

- Obtain Sanction Numbers for all tournaments. Within these sanctions will be listed as "Stay & Play Tournament".
- Secure accommodations with the Stay in Medicine Hat Group. All hotel revenue will stay with the Association.
- Set tournament entry fees for out of town teams. Would like to increase by \$100 this next season and use that money to purchase additional raffle prizes. MHMHA teams to pay \$250 (U11 & up) and \$100 (U9), Timbits \$50. All teams hosting their own tournament to pay a \$500 admin fee to office.
- Represent the Association on all tournament committees.
- Teams will register and pay through MHMHA and teams will be invited upon consultation with Division Directors.
- Purchase all medals, MVP, Heart & Hustle, welcome bag contents, and major raffle prizes.
- Using Team Snap Tournaments, set schedules, enter team info, prepare game sheets, set tournament rules.
- Set volunteer schedule and rink captain duties.
- Obtain all licenses in accordance with AGLC.
- Supply raffle tickets, wall size schedules, posters.
- Attend all tournaments to assist in training volunteers and collection of ticket sales.
- Balance all ticket sales with cash collected and prepare for deposit.
- Prepare final reports for AGLC and Board of Directors.

Medicine Hat Minor Hockey Association

Actual vs Budget 2021 - 2022 fiscal year

REVENUE	Through 26-Feb-22	Budget 2021 - 2022	
Cash Receipts			
Bingo - Revenue	39,338	25,000	
Donations & Sponsorships	5,506	25,506	
Registration Fees	677,982	670,000	
Rep Team - net of expense reimbursements	89,958	0	
Casino - Revenue (HOUNDS BINGOS)	20,000	0	
Tournaments	102,126	0	
Clinics	14,180	3,000	
Interest Income	0	1,500	
Special events	2,813		
Fundraising - miscellaneous	900		
Golf tournament	0	0	
Other Income, Service chg, Etc.	-410	250	
Total Cash Receipts	952,393	725,256	
EXPENSE	Through 26-Feb-22	Budget 2021 - 2022	
Cash Disbursements			
Hockey AB Fees	25	64,000	
Advertising	1,561	2,500	
Audit & Accountant	3,764	3,500	
Bank Charges	0	770	
Global Online Bank Charges	1,144	2,000	
Quick Enrollment Bank Charges	168	2,300	
Bingo Expenses	2,340	1,000	
Bingo Credit Expense	0	4,230	
Donations	200	0	
Clinics - Coach/Ref	9,465	11,200	
Coach development/Coaches Edge	0	0	
Criminal Record Checks - reimbursement	1,094		
Special Events	1,516	200	0
Player Safety Testing	0	0	470
Hockey Supplies	25,197	20,000	21,001
Total Ice	391,483	400,000	250,161
Meeting Room Rental	273	800	1,376
Insurance - Property/Liability	2,737	2,500	2,637
Office Equipment & Maintenance	1,304	1,785	4,624
Office Supplies/Postage/Courier	7,529	6,000	9,832
Office Operating Costs / Rent	6,000	8,350	6,404
Printing	1,334		
Meeting Expenses	236	1,210	0
Meals/Meetings	1,777	1,300	1,506
Referee Fees	26,061	39,300	6,610
Telephone,Fax,Internet	6,771	5,600	8,504
Website	0	300	0
Travel To Meetings	0	3,200	0
CAHL League fees	0	2,400	0
League Fees - Rep Teams	9,100	0	0
Honorarium	0	0	600
Player Development/Hockey Operations	45,128	42,000	45,307
HUOL	12,436		
Miscellaneous	1,260	0	3,279
Consulting fees	0		
Tournaments	28,726		
Wages	109,383	125,000	118,041
Casual Labour	6,332	10,400	13,363
EI Expense	2,410	2,800	2,625
CPP Expense	5,469	6,860	5,725
Group Total	712,224	769,495	680,022
TOTAL EXPENSE	712,224	769,495	680,022
NET INCOME	240,169.27	-44,239	-63004.16

MONTHLY BUDGET: OCTOBER: NOVEMBER: DECEMBER: JANUARY: FEBRUARY: MARCH: APRIL: MAY: JUNE: JULY: AUGUST: SEPTEMBER: TOTAL